

Embassy of Burkina Faso,  
3-1-17-301, Hiroo, Shibuya-ku,  
Tokyo, Japan

18 December 2002

Dear Sirs,

I am pleased to inform you that I would like to visit Burkina Faso as follows. I have the responsibility for my travel expenses, accommodation and behavior during my stay in your country. I would very much appreciate if you kindly give me necessary visas.

Name : Xxxxx Yyyyy

Destination : Ouagadougou

Purpose : Sightseeing

Date of Departure : 25 December 2002 (from Tokyo)

Date of Entry in Burkina Faso : 2 January 2003 (from Bamako, Mali)

Duration of stay : 4days

Address in Burkina Faso : Hotel Amitie, Ouagadougou

Phone 333023

Thank you for your kind attention to above.



00-00-00 , Akasaka, Minato-ku,  
Tokyo 1070052 tel. (03)000-0000