

Controller of Immigration
Singapore

Name of Local Contact : 現地企業会社名

Address : 会社住所

Telephone No. : 会社電話番号

Date : 発行日

Dear Sir

LETTER OF INTRODUCTION FOR VISA APPLICATION

The applicant for the visa, _____ (*name of applicant*), of _____ (*country*), holder of passport / travel document no. _____ is coming to Singapore from _____ (*country of embarkation*) for the purpose of _____ (*e.g., holiday, transit, business, meeting, exhibition, visiting friends & relatives, employment, education; for others, please specify*). The applicant is my _____ (*e.g., father, mother, brother, sister, son, daughter, spouse, business partner; for others, please specify*).

Yours faithfully

Only for application where Local Contact is an individual:

Signature of Local Contact

NRIC (Pink / Blue) No.

Name of Local Contact

Only for application where Local Contact is a company

現地企業担当社サイン

Signature of person acting on behalf of the company / firm

署名者の役職 (肩書)

現地企業の社判

Name, NRIC No and Designation / Capacity

Official Stamp of company / firm